



Homeschool Enrichment Enrollment Contract 2020-2021

Contracted Program, Tuition & Fees

My child will be attending Homestead Montessori Farm School enrolled as a homeschool enrichment student. School operating hours are 8:00 am – 4:00 pm.

We offer a 12:1 student/teacher ratio. Our lead teachers are Montessori certified. We will not discriminate regarding race, religion, national origin, ancestry, physical handicap, or sex in accordance with K.S.A 44-1009.

**Yearly fee schedule for 2020-2021:**

Enrollment Fee \$50 - covers office and record expenses (Due at registration)

Program Materials fee per semester \$50- covers materials and classroom supplies for the Semester (Due at registration)

Program fee \$100 for 4 weeks per month – months with 5th day add \$20 if you'd like for your child to attend.

Program Choice  Tuesday - Music  Thursday - Art  Friday – STEAM Lab

Referred by a friend: Yes \_\_\_\_\_ No \_\_\_\_\_

Name of referral: \_\_\_\_\_

I HAVE READ THE ABOVE STATEMENTS AND UNDERSTAND THIS CONTRACT IS FOR FINANCIAL ASPECT OF ENROLLMENT AND THAT THE POLICIES AND PROCEDURES ARE COVERED IN THE PARENT HANDBOOK. I HAVE RECEIVED, READ AND UNDERSTAND THE POLICIES AND PROCEDURES HANDBOOK. MY SIGNATURE BELOW ACKNOWLEDGES MY AGREEMENT TO THE TUITION AND FEES AS STATED, AND TO ABIDE BY THE POLICIES AND PROCEDURES OF HOMESTEAD MONTESSORI FARM SCHOOL.

\_\_\_\_\_ Student's Name

\_\_\_\_\_  
Parent Signature Date

\_\_\_\_\_  
Director's Signature Date

## General Information

1. School Hours: 8:00 a.m. to 4:00 p.m. Monday through Friday
2. Our enrichment program is by semester – September through December and January through May.
3. Our school functions as a community and we encourage parent involvement in classroom activities, Erdkinder sales, and seasonal school programs. Please make time to be a part of these in order to feel connected and contribute to our community.
4. Tuition is due for an enrolled student even when a child is not in attendance.
5. If tuition is more than 2 weeks late, your child may be dropped from our enrollment. If you are having problems paying tuition please contact the office and make arrangements.
6. Critical Illness or Catastrophic Event Policy: 1st week, full tuition is paid; thereafter, ½ tuition per month.
7. Vacation leave: our expenses are constant. We are not able to give vacation time.
8. Our school day ends at 4:00 p.m. Please respect the teacher's time. If you are running late please call. Late pick-up fee is \$5.00 for every minute you are late, beginning at five minutes after closing. Payment is due to the staff at that time or you will be invoiced.
9. We do close for snow days, you will be notified by text or on our website. Tuition is still paid in full. Make-up days will be added as necessary. There are 15 extra days figured into the school calendar.
10. Children must not be in attendance if they have had a temperature (100°) or shown any signs of illness in the previous 24 hours and cannot return until temperature has been broken for 24 hours and the child is symptom free.
11. The school must have a current health form and emergency medical and liability release form on file before attending. We do have bees on site. It is required that any student with a bee allergy have an epi-pen on site.
12. We offer a morning snack and afternoon snack time for students to have a snack. Please send a healthy snack in their lunch box for those times. A healthy and nutritious breakfast may be brought from home if needed and enjoyed at school before 8:30 a.m. Children should bring a healthy lunch each day.
13. Please sign your child in/out daily. We need to know what time they arrive and when they depart. For those that are carpooling we will sign them in/out.
14. Students are only allowed to bring toys or items from home for show-and-tell on Monday morning circle.
15. Birthdays are a special event. Please make a timeline of pictures and quote from birth to present for each picture. Your child will bake his/her own cake. Bring a wrapped gift to present to their class and leave as part of the curriculum. See your child's teacher for the gift wish list.
16. After March 1st, we will be pre-registering from our waiting list. Present students get first choice for registration.
17. If there is ever an annual tuition increase, it would occur at the beginning of the fall session.
18. A one month, four-week, written notice is necessary upon withdrawal, or the equivalent monthly tuition must be paid.
19. If you choose to withdraw your child for any period of time, we cannot guarantee the same availability should you choose to return.
20. If you have any questions or concerns please feel free to call or email the office.