



## Enrollment Contract 2023-2024

### Contracted Program, Tuition & Fees

My child will be attending Homestead Montessori Farm School enrolled as a full-time student for the 2022-23 School Year. School operating hours are 8:00 am – 4:00 pm.

We offer a 1:12 student/teacher ratio. Our lead teachers are Montessori certified. We will not discriminate regarding race, religion, national origin, ancestry, physical handicap, or sex in accordance with K.S.A 44-1009.

Your Tuition may be paid from a 529 Education Savings plan for a tax-exempt option talk to your accountant.

#### Yearly fee schedule for 2023-2024:

- **Enrollment Fee \$150 - covers office, accounting and business expenses (Due by May 15th)**
- **Annual Curriculum Fee \$700 - covers workbooks, materials and classroom supplies for the Year (Due with registration forms by May 15<sup>th</sup>)**
- Full Time Tuition: \$7500 – Family Multiple student discount is 10% off the oldest student tuition.
- Lump Sum Discount 2% off full tuition – **eligible only if paid before school begins.**
- Only one discount may be applied.

Tuition may be paid:  Lump sum \$7350 (includes 2% discount)  9 month \$833  12 month \$625

Tuition is due on the First of the Month. Late fees begin after the 5<sup>th</sup> of the month.

**I HAVE READ THE ABOVE STATEMENTS AND UNDERSTAND THIS CONTRACT IS FOR FINANCIAL ASPECT OF ENROLLMENT RECEIVED, READ AND UNDERSTAND THE POLICIES AND PROCEDURES HANDBOOK. MY SIGNATURE BELOW ACKNOWLEDGES MY AGREEMENT TO THE TUITION AND FEES AS STATED, AND TO ABIDE BY THE POLICIES AND PROCEDURES OF HOMESTEAD MONTESSORI FARM SCHOOL.**

\_\_\_\_\_ Student's Name

\_\_\_\_\_  
Parent Signature                      Date

\_\_\_\_\_  
Director's Signature                      Date

## General Information

1. School Hours: 8:00 a.m. to 3:30 p.m. Monday through Friday.
2. Our school contract is for the entire school year – September through May. Student spot can be held with an enrollment fee of \$150 payable in March.
3. Our school functions as a community and we encourage parent involvement in classroom activities, Erdkinder sales, and seasonal school programs. Please make time to be a part of these in order to feel connected and contribute to our community.
4. Tuition is due even when a child is not in attendance.
5. If tuition is more than 2 weeks late, your child may be dropped from our enrollment. If you are having problems paying tuition please contact the office and make arrangements.
6. Critical Illness Policy: ½ tuition per month.
7. Vacation leave: our expenses are constant. We are not able to give vacation time.
8. Our school day ends at 3:30 p.m. Please respect the teacher's time. If you are running late please call. Late pick-up fee is \$5.00 for every minute you are late, beginning at five minutes after closing. Payment is due to the staff at that time or you will be invoiced.
9. We do close for snow days, you will be notified by text or on our website or by text message. Tuition is still paid for the full week. We have 15 extra days a year built into the schedule for snow/event days.
10. Children must not be in attendance if they have had a temperature (100°) or shown any signs of illness in the previous 24 hours and cannot return until temperature has been broken for 24 hours and the child is symptom free.
11. The school must have a current health form and emergency medical release form on file before attending.
12. Children need a healthy snack usually around 10 am and 2pm. They should bring a healthy snack and lunch each day.
13. Please see that your student makes it in the door before leaving school. A teacher needs to see that they arrive and depart with parent or authorized person
14. Students are only allowed to bring toys or electronics for show-and-tell.
15. Birthdays are a special event. Please bring pictures and quote from birth to present for each picture. Your child will bake his/her own cake. The student brings a wrapped gift to present to their class and leave as part of the curriculum. They should pick out something that they would enjoy having in the classroom. See your child's teacher for the gift wish list or you may look at our Amazon Wishlist.
16. After March 1st, we will be pre-registering from our waiting list. Present students get first choice for registration.
17. If there is ever an annual tuition increase, it would occur at the beginning of the fall session. We do accept donations to help offset operating expenses.
18. A one month, four-week, written notice is necessary upon withdrawal, or the equivalent monthly tuition must be paid.
19. If you choose to withdraw your child for any period of time, we cannot guarantee the same availability or discounts should you choose to return.
20. If you have any questions or concerns please feel free to call or email the office.



## Enrollment Commitment Form 2023-2024

My child will be attending Homestead Montessori Farm School enrolled as a full -time student for the 2023-24 School Year. This form is due by May 15th, 2023

### Yearly fee schedule per student for 2023-2024:

- **ENROLLMENT FEE \$150** - covers office, accounting and record expenses (Due with registration forms by May 15th)
- **ANNUAL CURRICULUM FEE \$700** - covers workbooks, materials and classroom supplies for the Year (No discount or pro-ration applies – Due by May 15<sup>th</sup>- Non-refundable)
- **First tuition payment will be due first day of school on September 5th, 2023.**

**I HAVE READ THE ABOVE STATEMENTS AND UNDERSTAND THIS FORM IS FOR FINANCIAL ASPECT OF ENROLLMENT COMMITMENT FOR THE 2023-24 SCHOOL YEAR. MY SIGNATURE BELOW ACKNOWLEDGES THAT I AM COMMITTING MY CHILD FOR ENROLLMENT IN HOMESTEAD MONTESSORI FARM SCHOOL. I UNDERSTAND THAT THESE FEES WILL SECURE MY CHILD'S SPOT IN THE 2023-24 ACADEMIC YEAR AND ARE NOT SUBJECT TO DISCOUNT OR REFUND.**

\_\_\_\_\_ Student's Name

\_\_\_\_\_  
Parent Signature                      Date

\_\_\_\_\_  
Director's Signature                      Date

Please contact office with any questions or to arrange a payment plan.